

 <p>The logo for the South Tucson Police Department. It features a yellow oval at the top with the words "SOUTH TUCSON" in black. Below the oval is a circular emblem containing a ship on the water, a sun, and a mountain. The text "THE PUEBLO WITHIN A CITY" is written around the bottom of the emblem.</p>	<p>POLICE OFFICER</p> <p>Created: 04/17/07 Updated: 12/16/18 Class Code: Range 117</p> <p>DEPARTMENT: Police FLSA: Non-Exempt</p>
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DEFINITION

This is general duty police work in the protection of life and property through the enforcement of laws and ordinances. An employee of this class is responsible for performing work in accordance with departmental rules and regulations, and receives assignments and instructions from a sergeant. Work normally consists of routine patrol, preliminary investigations and traffic regulation duties. Work may involve an element of personal danger and employee must be able to act without direct supervision and exercise independent judgment in meeting emergencies. Work methods and results are checked by patrol Sergeant through personal inspections, review of reports and discussions.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from shift Sergeant. The Police Officer has no supervisory responsibilities.

EXAMPLES OF DUTIES (Illustrative Only)

Essential:

(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills, and other characteristics.)

- Operates an automobile in patrolling an assigned area for the prevention of crime and the enforcement of traffic laws and regulations, and the preservation of peace.
- Makes arrests, directs traffic and requests medical attention when necessary.
- Pursue, subdue and control and/or physically restrain a suspect.
- React quickly and calmly in emergency or hazardous situations and adopt an effective course of action.
- Responds to radio and telephone dispatches and reports to scenes of disorder or crime in the protection of life and property.
- Investigates and prepares reports on accidents, criminal or civil offenses and damage to property.
- Gives directions and information to the public.

- Appears in court as arresting officer or to present evidence.
- Transports prisoners, assists in the investigation of crimes, and collects and preserves evidence.
- Interviews witnesses, suspects, and victims.
- Participates in safety practices and programs as set by the City of South Tucson Safety Officer, and State laws.
- May be assigned to special functions such as investigations, records, traffic or the firing range, and field training officer positions.

Education:

Arizona Peace Officers Standards and Training Certification High School Diploma or GED Equivalent

Special Requirements: Possession of a valid and appropriate driver's license when required for job-related duties;

Physical Demands and Working Conditions:

(The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.)

Environment: EXPOSURE to extreme heat and humidity working outdoors, extreme cold of walk-in coolers; temperature swings from indoors to outdoors; extreme noise of traffic, sirens, crowds, firearms; mechanical hazards of factory environments, equipment; electrical hazards of traffic accidents, power lines; explosive hazards of fireworks, traffic collisions, weapons, chemicals; radiation hazards of industrial accidents, traffic collisions; fumes, odors, dust of drug labs, industrial accidents, traffic collisions, fumes; toxic substances of fumes, drug labs, traffic collisions, industrial accidents. Work is performed indoors and outdoors and in offices, buildings, automobiles. Work environment is formal, both team-oriented and autonomy-oriented having both routine and variable tasks, high pressure, variably paced. Work hours vary to include 40-hour workweek, four 10-hour days per week; overtime, holiday, weekend and shift work are required.

Physical: CONTINUOUS transporting up to 30 lbs.; working outdoors. FREQUENT reaching at shoulder height; upward and downward flexion of neck; side-to-side turning of neck; lifting up to 10 lbs below and at waist level; strong or power grasp of evidence, property, suspects; tight grasp, wrist and arm movement to manipulate baton; fine manipulation of paperwork; light grasp and finger control of radio and telephone; moderate grasp, reach and manipulation of steering wheel. OCCASIONAL walking, standing, sitting, bending and stooping, squatting,

crawling, climbing, reaching above shoulder height, kneeling, pushing/pulling, twisting at waist; lifting of items weighing from 11 to over 100 lbs below and at waist level, either with or without assistance; transporting items weighing 26-50 lbs for distances up to 50 yards without assistance; transporting items weighing from 51 to over 100 lbs. for 30-50 yards with or without assistance; reach, grasp, finger strength and manipulation to operate firearms. INFREQUENT balancing above ground; lifting of items weighing from 11 to over 100 lbs from chest to above shoulder level, either with or without assistance.

Communication: The position requires: SPEAKING by using telephone, radio and personal contact. WRITING of reports, citations and field interview forms. READING of reports, legal material and court orders.

Selection Guidelines: Formal application; rating of education and experience; oral interview and reference check; job-related tests may be required.

The City of South Tucson is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the City and the requirements of the City and the requirements of the job change.